

BACKGROUND CHECK INSTRUCTIONS

Go to www.baltimorecountymd.gov/agencies/recreation/jobsvolunteers

Click on : Learn more about Volunteer Background check process

Then go to Complete your Background Check

Then click on Review the volunteer process

Then at Step 3, click on Complete background check

Fill in your first name, last name, email address

Access code is: BCGRec17

Position: Volunteer

Click on "Log on"

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Fill in your address

Fill in your SSN and your date of birth

Click on "I agree"

Answer the question about convictions

At the bottom, where it says council – click on the drop down and choose Essex-Stembridge. You must choose "secondary" so choose "not applicable" unless you are planning on volunteering for another program, such as Middle River, then choose that as your secondary.

Where it says position – choose coach

At the bottom type in your name and the date

Then choose "I agree"

You then get a thank you screen- print it and give me a copy